



# **Admissions Policy 2023/24**

Melton Vale Sixth Form College  
Burton Road  
Melton Mowbray  
Leicestershire  
LE13 1DN

This policy was written in order to be compliant with the current DfE School Admissions Code.

Melton Vale Sixth Form College is an **Academy Converter** and therefore complies with the DfE School Admissions Code.

The Published Admissions Number for applicants is **260**. If spaces remain on some courses, this number can be exceeded.

Admission for entry to Melton Vale Sixth Form College in Year 12 in September 2023.

Melton Vale Sixth Form College is a coeducational, comprehensive sixth form.

All applications for places will be considered in accordance with the arrangements set out below.

### **Entry criteria**

The academy must admit any students with an education health and care plan naming it who meet the entry criteria. All other students must meet the following academic entry criteria to be eligible for a place: Five level 5 GCSE passes or above including a grade 4 in mathematics and a grade 4 in English. Where there are more eligible students than places, the oversubscription criteria below will be applied in order to determine who is admitted. We will make conditional offers based on predicted grades. We will confirm those offers upon receipt of GCSE results if they satisfy the above academic entry criteria.

It is assumed that the majority of students will study for three A-levels. If a student wishes to study 4 rather than 3 A Levels, students will be invited to a course guidance meeting with a member of the senior leadership team where their rationale for studying 4 subjects will be discussed.

Some individual subjects have additional specific entry requirements which are published on our website. Students not meeting specific entry requirements in their chosen subjects will be offered alternative subjects (if available) for which they have met the required standard.

### **Applications**

Applications will be made electronically via our online application form on the college website. The College will consider all applications.

The closing date for application forms is the 31st January 2023. We reserve the right to extend this.

Applicants will receive confirmation of a conditional offer by post for a place at the college.

On receipt of an offer letter, students may also be called for a Course Guidance meeting if their subject choice is deemed to be unsuitable based on subject combinations or forecast grades. It is imperative that students choose courses on which they will find success, and which lead to their chosen career, training or university course.

Changes of subject may later be possible, but cannot be guaranteed. The conditions set out in the academic admissions criteria must be met.

### **Late applications**

Applications received after the closing date will be considered in date order and a place offered if spaces remain on their chosen course.

### **Appeals**

Any applicant refused a place will be offered a right of appeal to an Independent Appeals Panel.

The determination of the appeal panel is binding on all parties.

Full details of the procedure will be sent to parents/carers with the decision letter.

### **Offers**

All applicants meeting the minimum entry and subject specific academic requirements and completing a Sixth Form Application Form will be offered a place, **except** that if the number applying is more than the Published Admission Number. The Published Admission Number is 260 pupils.

Students with an Education, Health and Care Plan (EHCP) will be offered a place, where the college – after consultation with the Local Authority – has been named on the EHCP as the appropriate post-16 provision. They will still need to meet the minimum entry and subject specific academic requirements.

### **Oversubscription criteria**

Where there are more applicants than the published admission number for a relevant year group the following oversubscription criteria in this section apply during the normal admissions round for Year 12 and any in year applicants to any Year group.

The student will be required to have met the academic entry criteria for the college set out above.

When the academy is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming MV16, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a academy. An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 Adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989 as amended by section 12 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individual to be a child's special guardian (or special guardians).
2. Priority will next be given to the siblings of pupils attending the academy at the time the application is received.
3. Priority will next be given to the children of staff who have been employed at the academy for two or more years.

4. Priority will next be given to children who live in the Melton borough boundary. The child's place of residence is taken to be the parental home. Living in the area does not guarantee you a place at your closest school. In addition, no one school in an area will be overfilled while another school within a three-mile radius has places.

**Tie Break**

If there is an equal tie and two pupils cannot be distinguished, then the final determination will be made by drawing lots.

**Appeals**

If your child has been refused a place at MV16, you retain the statutory right to appeal.

The Trust will arrange the appeal on behalf of the Centre to be heard by an independent panel, whose decision is binding on all parties.

Please note that the other policies that are relevant to the Admissions policy are the Equality and Diversity Policy.

Anyone who considers that MV16 arrangements are unlawful can make an objection to the Schools Adjudicator.

Objections must be referred to the Adjudicator by 15<sup>th</sup> May in the determination year. Further information on how to make an objection can be obtained from the Office of the Schools Adjudicator: <http://www.education.gov.uk/schoolsadjudicator>